

# **LET'S TALK ABOUT IT!**

**9<sup>th</sup> Kenton Scout Group**

**2020 – 2021 Annual Report and Accounts**



**Scouts**

**9th Kenton Scout  
Group**

**9<sup>TH</sup> KENTON**

 | [www.9thkenton.co.uk](http://www.9thkenton.co.uk)  
 | [#9thkenton](https://twitter.com/9thkenton)

**#SkillsForLife**

## Report & Accounts for the year ended 31<sup>st</sup> March 2021

# 9<sup>th</sup> Kenton Scout Group

The 9<sup>th</sup> Kenton Scout Group is a trust established under its rules which are common to all Groups. Trustees are appointed in accordance with the **Policy, Organisation & Rules** of The Scout Association.

### TRUSTEES : *Ex-Officio*

#### Name

Group Chairperson

Chiraag Shah

Vice Chairperson

Chris Randall

Group Secretary

Contact Keith Savage – Group Scout Leader

Group Treasurer

Miriam Franks

Group Scout Leader

Keith Savage

Beaver Scout Leaders

Winnie Choi

Cub Scout Leaders

Keith Savage

Luke Guerin

Scout Leader

Graham Franks

Alex Price

Christopher Pope

### PARENT REPRESENTATIVES

Chiraag Shah, Chris Randall, Alpesh Hirani, Gautam Shah, and Kripen Dhrona

BANK ~ **TSB Bank plc** ~ St Ann's Road Branch, 53 St Ann's Road, Harrow, Middx, HA1 1JU.

GROUP REGISTRATION NUMBER WITH THE SCOUT ASSOCIATION: **24675**

CHARITY REGISTRATION NUMBER: **282508**

CONTACT NAME & ADDRESS:

**Vacancy contact at the moment via Group Scout Leader,  
106 Kenmore Avenue, Kenton, Harrow, Middlesex, HA3 8PW**

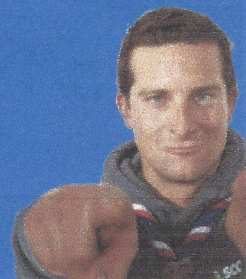
## AGENDA

Another very strange year and with us still being unable to meet face to face we cannot hold our normal style of Annual General Meeting. However, as we are a registered charity, we must complete some formalities – these are the key items of business that we would normally cover as the first part of our Annual General Meeting. As we cannot meet, we are sending you the Annual Report and Accounts via email and would ask you to respond with any questions or queries which I can share with everyone. Last year nobody responded so hopefully this year we might get a bit more interaction. We also need your nominations/proposals and seconding for the roles detailed below – please respond with these to Keith Savage via [keithsavage13@outlook.com](mailto:keithsavage13@outlook.com). As explained in the accompanying email we really need volunteers to take on the roles of Section Leaders or Assistants for all three Sections and we are also very keen for someone to step forward to take on the role of Group Secretary.

1. Approval of the Minutes of last year's AGM
2. Presentation/approval of Annual Reports and Accounts
3. Approval of Group Scout Leader's nomination for Group Chairperson and Vice Chair (Chiraag Shah & Chris Randall respectively), any other nominations for these roles?
4. Nominations for Group Secretary, role currently vacant
5. Approval of Group Treasurer, Miriam Franks
6. Approval of the Group Executive Committee
7. Section Leaders acting as members of the Group Executive Committee
8. Nomination/election of any new members to the Group Executive Committee
9. Appointment of an Independent Financial Adviser
10. Group Scout Leader's Report

**'Put your phone down and what are you left with? Just teamwork, courage and the skills to succeed.'**

Bear Grylls, Chief Scout





## **9<sup>th</sup> Kenton Scout Group**

**As our Scout Group was following the Covid restrictions at the time and not in a position to meet face to face we were therefore unable to hold our A.G.M meeting in the normal way. Given these circumstances the A.G.M. papers and reports were sent out via email to the parents of all of our members, Leaders and Young Leaders plus the District Commissioner responsible for our Scout Group (Colin Glass) on the 7<sup>th</sup> October 2020.**

**In the papers and accompanying email we asked for parents to respond with nominations/approvals/seconding for any of the roles detailed as well as to send back any questions or queries that they might have had about the reports and accounts sent to them – none were received and therefore there are no minutes as such from this whole A.G.M exercise.**

**Also sent out with the reports and accounts were a number of adverts detailing the volunteering roles that we needed to fill to sustain the Group – again no responses to these were received.**

**Obviously as soon as circumstances change and we are able to meet we will arrange a catch up meeting with parents and try again to recruit new volunteers to help support the Group.**



## **Group Executive Report for 2020/21**

The pandemic has affected us all in many different ways, impacting on many aspects of all our lives. Our young people have missed out on so much including schooling, taking part in other opportunities to learn, and time with friends. The year has had a lot of ups and downs and has been a very challenging year for Scouting at 9<sup>th</sup> Kenton. This resulted in a complete closure of face to face (f2f) scouting for much of the year and a move to online meetings for some of our Sections. This was very welcome and we are very grateful that Scouting has managed to continue to offer opportunities to our young people during what has been a difficult time for us all.

The good news is that now we are now back to face-to-face Scouting with the Scout Troop which is far better, not only for the leaders, but for our young people also. Young people have enjoyed a chance to catch up and take part in a growing number of activities and it is a great credit to the many leaders and other volunteers who safely and successfully led Scouting at 9<sup>th</sup> Kenton through this challenge and continue to do so as COVID continues into 2021.

Unfortunately, with the loss of Leadership Teams in the Beaver and Cub Sections they have had to be more reliant on, County-led, online activities and are not able to meet face to face at this time. Keith, our Group Scout Leader, is working hard to recruit potential new Leaders but, with normal recruiting channels very limited at the moment, has not yet had the success that we all crave.

Looking ahead to the 2021-2022 Year – this will be spent ensuring that the Executive Committee can support the Leaders to bring 9<sup>th</sup> Kenton Scout Group back to the exciting and activity rich experience for our young people with safety at the top of our agenda to protect our young adults, Leaders and volunteers.

We would like to say a very big thank you from the Executive to the whole Leadership team including Keith, Graham, Alex, Katy and Chris for all their efforts as well as the additional support from all the young leaders and parent helpers.

We are always looking to grow our Scouting community and there are lots of opportunities to volunteer at the 9<sup>th</sup> Kenton. This includes being on the Executive Committee as a parent representative, or as a Leader or Assistant Leader helping to organise and run exciting activities for our young people, or as an ad hoc parent helper, helping out at the weekly meetings where you can. Do talk to your section leader or a member of the Executive Committee if you are interested in getting involved.

Thank you!

Chiraag Shah    Chris Randall

Chair                      Deputy Chair

**9th Kenton Scouts Executive Committee**

# Grants and Donations

As usual we try to make our fundraising as high profile and effective as possible. Over the past year our normal stints bag packing at Sainsburys in Kenton and Waitrose in Harrow Weald have been completely curtailed.



Department for  
Digital, Culture,  
Media & Sport

Late in 2020 we had the chance to apply for a Department of Culture, Media & Sport (DCMS) Covid-19 Support Grant. We were fortunate enough to be awarded the £2,581 that we applied for and this unexpected income helped us keep the Group afloat for unmitigated expenses when we were not receiving our normal income through subscriptions. A huge thank you goes to DCMS for awarding us this grant.

As well as the above grant we have actively pursued any other grants or donations that we think that we might be able to win – our success rate over the years has actually been quite good. Other, very small, forms of income that comes from parents using the websites below:-



Over the past year we have raised a significant amount just by parents clicking through to easyfundraising when purchasing goods online from all of the big companies (John Lewis, Amazon, etc). It is very simple to do and brings in additional income for the Group. Just Log onto <https://www.easyfundraising.org.uk/causes/9thkentonscoutgroup/>, and it will ask you to create an account; very easy to do; and then when you log onto one of the participating retailer's sites you will get a reminder appear briefly on top of your screen. This disappears after a few seconds and you then shop as normal – it couldn't be simpler!



A few years ago Harrow Council started a new initiative by launching a local community lottery and, as a local registered charity, we were invited to participate in it from the outset. Tickets cost a £1 each and 50p of each one purchased through the special 9<sup>th</sup> Kenton portal comes to the Group bringing in another small income – in the last year some **£104**. If you would like to play please make sure that you select the 9th Kenton Scout Group as your chosen good cause so that the money from your ticket sales is donated to us, if you don't, it will just go into a general pot which will form part of the Council's Community Grants fund. Hopefully, if you support lotteries, you will consider buying tickets for yourself, as a family or as a syndicate, and that you might spread the word about this initiative to your family and friends. Again please emphasise to them about the fact that they need to select the 9th Kenton Scout Group as their chosen good cause for our Scout Group to benefit from any tickets sales. Log onto <https://www.harrowwins.co.uk/support/9th-kenton-scout-group>





Similar to easyfundraising; Smile.Amazon has helped us raise a significant amount just by parents clicking through to Smile Amazon when purchasing goods online from Amazon. It is very simple to do and brings in additional income for the Group simply shop at [smile.amazon.com](http://smile.amazon.com) and they'll donate 0.5% of eligible purchases to your favourite charitable organisation—no fees, no extra cost for you. Just Log onto [Amazon.Smile.co.uk](http://Amazon.Smile.co.uk) and it will ask you to create an account or link to your existing Amazon account; very easy to do; and then when you log onto Amazon you just select Smile.Amazon from the header and continue shopping as normal – it really couldn't be simpler!



Sangita Patel FCCA  
Director

46-48 Byron Road, Wealdstone, Harrow, Middlesex, HA3 7SS  
Tel: 020 3434 2907 / 020 3719 7713 Mob: 07952 671091  
Email: [sangita@khushkam.co.uk](mailto:sangita@khushkam.co.uk)  
[www.khushkam.co.uk](http://www.khushkam.co.uk)

Once again this year Sangita Patel, of KhushKam Accountants, has very kindly examined our accounts for us in line with Charity Commissions guidelines. A huge thank you from the Group goes to Sangita for providing her time freely to complete this important piece of work on behalf of the Group.

Attached alongside are Sangita's details in case your need to contact her for any Management Accounting, bookkeeping, VAT, Account preparation, personal & business tax or payroll services.

Sangita provides an all-inclusive accountancy service for small and medium sized businesses in and around London.

Chartered Certified Accountants  
Clear, concise and jargon free.



We have been very fortunate over many years to have benefited from having a local sponsor for our Group minibus; this sponsorship covers regular maintenance, MOTs and servicing. Via this report the 9<sup>th</sup> Kenton Scout Group would like to say a huge thank you to our current sponsors, Cardoc, for their continued sponsorship of the maintenance, servicing and repairs for both of our minibuses over this past year.

**Any Age, Any Make, Any Model.  
We Maintain.**



MOT Test Centre • Same day Servicing & Repair • Mechanical & Electrical repairs • Brakes • Exhausts • Clutches • On Site Computer Diagnostics • Digital Wheel Alignment • Timing Belts • Air Con Bodywork undertaken • Free Estimates • Vast range of tyres in stock.



**Driving the cost  
of motoring down**

Cardoc House, Station Road  
North Harrow, HA2 6AE  
[www.cardoc.ltd.uk](http://www.cardoc.ltd.uk)  
[info@cardoc.ltd.uk](mailto:info@cardoc.ltd.uk)  
Mon - Fri 8.30am - 5.30pm  
Sat 8.30am - 3.00pm

**020  
8863  
5220**





## **Group Scout Leader's Annual Report for 2020/21**

*Well what a very strange 12 months this has been. As you will remember, due to the start of the Covid-19 epidemic, face to face Scouting was stopped in March 2020. For a long while there was uncertainty about how we could deliver Scouting activities to our members effectively. We started by setting a few badge related activities that could be done at home and pointed parents in the direction of some online activities run by Lego and alike. Unfortunately participation in these activities soon started to wane and we found that less and less of our members were taking part and these inevitably came to a stop around May/June time. Things started to get a bit more organised as we went further into lockdown and eventually the Scout County started to offer an evening of activities for each Section once a week - again initial take up on these was good but began to wane after a few weeks as it was not the same as face to face Scouting.*

*Unfortunately with face to face Scouting completely curtailed we had to cancel a number of planned activities, camps, trips. This meant the cancellation of our special 75<sup>th</sup> Anniversary camp which was particularly disappointing as we had all been looking forward to celebrating this very special anniversary together at camp. The long anticipated County led trip to Kandersteg in Switzerland also had to be cancelled.*

*As the pandemic started to ease over the summer, and the possibility of face to face Scouting started to return, the Scout Association introduced Covid Readiness levels and stringent procedures and Risk Assessments that had to be completed and complied with at each level to ensure the safety of the young people and Leaders. The pandemic started to worsen again as Autumn set in and we decided that we would not be restarting meeting in person but, after 6 months of no face to face meetings, Graham and his team decided that they would start weekly Zoom meetings for the Scouts. These proved to be extremely popular with most of the Troop joining in each week and even some Scout sibling joining the fun activities and earning themselves badges. Over the period from October to the end of the reporting year Graham has awarded over 600 badges to the young people including 6 Jack Petchey Awards - that is a phenomenal achievement. Huge thanks and my admiration go to Graham, Alex, Chris, Lester and Karen who have contributed to and presented those Zoom meetings.*

*It is with regret that I must report to you that in April 2020 we had to scrap our old faithful silver minibus after the cylinder head cracked during a spell of very cold weather. This was a great loss to the Group as we had owned for over 13 years and it had transported hundreds of Beavers, Cubs and Scouts to many trips, visits, expeditions and camps.*

*In January, worried about the impact of the pandemic on membership numbers, the Scout Association decided to conduct a membership census and charge all members a capitation fee. As a Group we did not agree with this decision as it meant that we had to contact every member to ask them whether they wanted their child to stay on roll or not. If they wanted their child to remain then we had to charge them the required capitation fee. Unfortunately, with great regret, during this exercise we lost about 35 of our members who decided not to stay with the Group. After this exercise the Scout Association proposed moving the annual census date to October but that hasn't happened and I suspect that we will have to repeat the capitation exercise again next January.*

*Late in year Scout Group were advised to apply for grants that some Councils and the Government were offering to support voluntary organisations that were struggling with no membership fees coming in. We looked closely at our finances and, after serious consideration, decided to apply for a Department of Culture, Media & Sport Covid-19 Support grant. Miriam, Graham and I worked hard on the application, which required an in-depth examination of our finances presented in a very different way.*

*Continued.....*



Having worked out exactly what funds were required to keep the Group afloat until the end of the financial year without any income we applied. I am delighted to say that we were lucky enough to have been awarded a grant of £2,581 - this is not shown in our 2020/21 accounts as we did not receive until after the financial year end. Due to the restrictions we also missed out on our normal Christmas/New Year bag packing fundraising activities.

During the pandemic we have managed to continue the process of moving young people up to their new Section when they become old enough. We have continued to work closely with Kate, the Leader of our associate Explorer Scout Unit; Pegasus; who has also been providing online meetings during the pandemic so that those moving up to join them are well informed and prepared for their move on to the Unit.

As I mentioned in last year's report we unfortunately lost a number of highly experienced, long serving, Leaders at the start of this enforced stoppage to Scouting and we have, as yet, been unable to replace them or recruit new volunteers. I repeat again what I said in last year's report - we now need to build up a good leadership team for each of the sections so that we are ready for when face-to-face Scouting resumes. With this report I have again sent out a number of recruitment flyers - I would ask that you carefully read each of them and volunteer your help if you want this Group to continue as strongly as it has over the last 20 plus years - we can only achieve that with your help and support.

As you would expect the Group regularly carries out a RAG analysis and from the latest analysis the three biggest threats to the Groups' continued success remain as the need to recruit more adult volunteers, the lack of grant funding/restrictions on our short-term fundraising abilities and any potential increase the cost of hiring the school hall. Obviously, at the moment, Covid is by far the biggest threat to the continued success of the Group as we don't know with any certainty when face-to-face Scouting will resume, how many young people will return when it does and how many leaders will still be there to welcome them.

In previous years we have been lucky enough to have a small number of parents volunteer to join our Executive Committee. We always warmly welcome anybody who wants to join the committee or offers to help in any of the sections. Our Executive Committee is still predominately made up of Leaders and Helpers with just a few parents being members. This is supposed to be a parents committee and the more parents that we have on board the more Leaders can concentrate on providing the Scouting that the members of the 9<sup>th</sup> Kenton deserve. Leaders already devote a great deal of their valuable time and effort into the running the Group, a bigger share in this would be greatly appreciated. Please get in touch if you are interested in helping or would like to join the Committee or if you would just like to help occasionally at one of our section meetings.

### **THE GROUP NEEDS YOUR HELP MORE THAN EVER IF IT IS TO MAINTAIN ITS CURRENT LEVEL OF SUCCESS.**

Finally I would like to say a huge **THANK YOU** to all of my fellow Leaders and Helpers (Graham, Karen, Katy, Alex and Chris) for all of the time and enthusiasm that they have provided, so freely, over the past year and for their tireless efforts in making the 9<sup>th</sup> Kenton such a brilliant Group to be a part of.

**Keith Savage -**  
**Group Scout Leader - September 2021**



## **Treasurers report 2020 - 2021.**

Please read in conjunction with the financial sheets prepared by the accounts auditor Sangita Patel which gives a detailed breakdown of income and expenditure.

### **Income: -**

Subs totalled: £3800 (some owed from previous financial year.) Subs were not collected for terms when school closed / meetings suspended. Although £50 per child was requested to pay Annual Scout Association Capitation in January.

A very important source of revenue for us is Gift Aid; £9686 received. Gift Aid is always paid in arrears, so little will be due to us next financial year. Please sign a Gift Aid form if you are a taxpayer.

Donations received from other groups for use of the minibus and trailers totalled just £150; the minibus was hardly used due to suspension of normal Scouting activities. Usually these donations help offset the running costs of the minibus.

There was no Christmas bag packing at Sainsbury's Kenton or Waitrose this financial year. However, Waitrose gave us a donation of £333.

A good way to help us is to use the Easy Fundraising App (raised £101.38) and Amazon Smile (£22.38) and Harrow Wins (£103).

No grants were received this financial year, however a DCMS Youth Covid-19 Support Fund grant was successfully applied for by Keith, (£2581 credited April 2021).

### **Expenditure: -**

The rent of the school hall - £3682. (£2140 was rent for 2019-2020). We have not been paying school hall fees when meetings were suspended.

The Scout hut rent for the year was £1098.

Other expenses for the Scout hut were: Insurance Total = £911; brown bin- £45; water and drainage-£120 - electricity - £291, gardening-£160. Camping equipment purchased - £2774

Capitation fees for 2020 -2021 were £2640.

The group new minibus main costs were insurance - £961, tax - £165, service and MOT £435. The old minibus had to be scrapped as repairs bills would have been too expensive – total cost during year £725 (garage bill and towing costs).

The Scout Troop shows negative expenditure of £3190. This is money that was collected for the cancelled Kandersteg trip (since refunded) and money for 2022 Interlaken trip (since transferred to Pegasus ESU who are organising this joint trip)

I conclude by telling you that we completed the financial year with £10,331 in the current account.

The investment account holds £3,943.

*Miriam Franks.*  
*Group Treasurer*



**9th Kenton Scout Group**  
**Income & Expenditure for the year ended 31 March 2021**

	2021	2020	
<b><u>INCOME</u></b>			
<b>Subscriptions</b>			
Beaver Scouts	200	3800	
Cub Scouts	975	4355	
Scouts	<u>2625</u>	<u>2535</u>	
	3800		10690
 Fund Raising Events			
Grants	0	0	
Sundry Receipts	710	4588	
Gift Aid	9686	0	
Investment Income	<u>0</u>	<u>14</u>	
	10396		4602
 <b>TOTAL INCOME</b>	 <b>14196</b>	 <b>15292</b>	
 <b><u>EXPENDITURE</u></b>			
Capitation Fee	2640	3502	3502
Hire of Hall	3682	4302	4302
Rent, Electricity & Insurance (Hut)	2418	1315	1315
Equipment Depreciation	15	21	21
Hut Improvements Depreciation	1156	1156	1156
Hut Repair & Maintenance	205	210	210
Minibus:			
Repairs & maintenance	1160	1202	
Insurance & Road Tax	1126	2297	
Depreciation	<u>5392</u>	<u>5392</u>	8891
Uniform & Badges	0		120
Scout Troop Activities	-3190		1091
Cub Pack Activities	245		-435
Beaver Colony Activities	0		1130
Group Outings	0		465
Miscellaneous Expenses	180		563
Equipment	2774		2140
 <b>TOTAL EXPENDITURE</b>	 <u><b>17804</b></u>	 <u><b>24471</b></u>	
 <b>Deficit/Surplus for the year</b>	 <u><b>-3609</b></u>	 <u><b>-9179</b></u>	

**9th Kenton Scout Group**  
**Balance Sheet as at 31 March 2021**

			2021	2020
<b>Assets</b>	<b>Cost</b>	<b>Depreciation</b>		
Store	3,294	-	3,294	3,294
Equipment	9,790	9,744	46	62
Hut Improvements	20,311	19,155	1,156	2,313
Minibus	57,858	41,682	16,177	<u>21,569</u>
<b>Total</b>			20,673	27,237
Investment with Scout Association			3,943	3,943
Bank Current Account			10,331	10,320
Floats			<u>15,157</u>	<u>12,212</u>
			29,430	26,475
<b>Liabilities</b>			-	-
<b>Net Assets</b>			<u>50,104</u>	<u>53,712</u>
<b>Represented By:</b>				
General Fund Brought Forward			53,712	62891
Deficit/Surplus for the year			<u>-3,609</u>	<u>-9,179</u>
			<u>50,104</u>	<u>53,712</u>

**Independent Examiner's Report to the Trustees/members of 9<sup>th</sup> Kenton Scout Group on accounts for the year ended 31 March 2021**

**Respective responsibilities of Trustees and Examiner**

The Group's trustees consider that an audit is not required for this year (under Section 43(2) of the Charities Act 1993 (the Act) as amended by s.28 of the Charities Act 2006) and that an independent examination is needed.

It is my responsibility to

- examine the accounts (under Section 43 of the Act, as amended);
- to follow the procedures laid down in the General Directions given by the Charity Commission (under Section 43(7)(b) of the Act, as amended); and
- to state whether particular matters have come to my attention.

**Basis of Independent Examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Group and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

**Independent Examiner's statement**

In connection with my examination, no matter has come to my attention which gives me reasonable cause to believe that in any material respect the trustees have not met the requirements to ensure that

- proper accounting records are kept (in accordance with Section 41 of the Act) ;and
- accounts are prepared which agree with the accounting records and comply with the accounting requirements of the Act or have not been met; or
- to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: .....

  
Sangita Patel

Qualification: F.C.C.A.

Address: 46-48 Byron Road, Wealdstone, Harrow, HA3 7SS

Date: 22 September 2021